

# Maple Mountain High School

## Student Handbook

2023-2024



“An Attitude of Excellence”

# Principal's Welcome

Welcome to  
MAPLE MOUNTAIN HIGH SCHOOL  
“Elevated Education”

Golden Eagles,

Welcome back! I'm thrilled to begin a new school year with you here at Maple Mountain High School. This is an incredible school, with the best students, teachers, and staff on the planet! I recognize that we've been through some tough times. I'm personally ready to move forward with hope and positivity, and I invite you to join me.

Thank you for your positivity. Thank you for your humility and compassion for others. Thank you for being willing to do what it takes for us to be welcomed back to school. Let's make great memories and reach out to enlarge your circle of influence and be the good that we all want to see in the world.

Sincerely,

Mr. Bradshaw  
Principal  
Maple Mountain High School

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# School Mission

The Mission of Maple Mountain High School is to educate and empower students through an attitude of excellence founded on respect, trust, and accountability.

This mission is built on the school's desired results for student learning, which are:

**Motivated Learners**

**Multilevel Problem Solvers**

**Highly Effective Communicators**

**Socially Responsible Citizens**

In addition, Golden Eagles believe that student learning is the chief priority for the school; therefore, learning needs should focus all decisions impacting the work of the school.

Students not only need to demonstrate their understanding of essential knowledge and skills, but also need to be actively involved in solving problems and producing quality work in meaningful contexts.

Students are valued individuals who learn in different ways and should be provided with a variety of instructional approaches to support their learning and address their unique physical, social, emotional, and intellectual needs.

A safe and physically comfortable environment promotes student learning.

Students, teachers, administrators, parents, and the community share the responsibility for advancing the school's mission.

# Directory and Information

## Front Office

Principal: Shea Bradshaw

Assistant Principal: Jeff “Whites” Nelson (A-G)

Assistant Principal: Terry “KJ” Krieger-James (H-N)

Dean of Students: Mike Larsen (O-Z)

Campus Resource Officer: Clint Peterson

Office Secretary: Cheryl Davis

Office Secretary: Mary Lynne Graff

Attendance Secretary: D’Dee Rex

Financial Secretary: Jill Christianson

Assist. Financial Secretary: Kiley Wignall

Copy Center Technicians: Jana Wilson

## Counseling Office

Department Head: Bree Moulton

Counselor A-Ch: Caryn Neilsen

Counselor Ci-GI: Ashley Whiting

Counselor Go-J: Brooklyn Cook

Counselor K-N: Megan Hart

Counselor: O-Sn: Bree Moulton

Counselor: So-Z: Courtney Packard

Counseling Secretary: Kimberly Wagner

Registrar: Diane Wixom

## School Information

Address: 51 N. Spanish Fork Parkway Spanish Fork, UT 84660

Phone: (801) 794-6740

Website: [www.mmhs.nebo.edu](http://www.mmhs.nebo.edu)

Faculty & Staff: <http://mmhs.nebo.edu/faculty>

**Maple Mountain High School  
Fall Semester 2022-2023**

**Monday Early Out Bell**

**Schedule**

1st	7:50 – 9:05
2nd	9:10 – 10:25
Lunch	10:25 – 11:00
3rd	11:05 – 12:20
4th	12:25 – 2:25

**Tuesday – Friday Bell**

**Schedule**

1st	7:50 – 9:20
2nd	9:25 – 10:50
Lunch	10:50 – 11:25
3rd	11:30 – 12:55
4th	1:00 – 2:25

**Assembly Schedule**

1 <sup>st</sup>	7:50 – 9:00
Assembly 9:05 – 10:00	
2 <sup>nd</sup>	10:10 – 11:20
Lunch 11:20 – 11:55	
3 <sup>rd</sup>	12:00 – 1:10
4 <sup>th</sup>	1:15 – 2:25

**Extended 1st Period**

1st	7:50 – 9:10
Presentation 9:15 – 9:35	
2 <sup>nd</sup>	9:40 – 11:00
Lunch 11:00 – 11:35	
3 <sup>rd</sup>	11:40 – 1:00
4 <sup>th</sup>	1:05 – 2:25

# School Calendar

## NEBO SCHOOL DISTRICT ACADEMIC SCHOOL YEAR CALENDAR 2023-2024



**Notes & Explanation of Terms and Symbols**

**Non-teaching Contract Days**  
**Non-School Days**  
 District Development Day  
 DDD (5)  
 Represented by

Parent Conf. Comp Day (3)  
 Represented by

Staff Development Day (1)  
 Represented by 1/2 Day

Schools closed:

**Kindergarten Assessment**  
 Aug. 16-22 May 17-23

**Summary of Days that Students are not in School**

Labor Day Sep 4  
 District Development Day Sep 18  
 Fall Break Oct 19-23  
 Thanksgiving Nov 22-24  
 Christmas Break Dec 25-Jan 5  
 Martin L. King Day Jan 15  
 Presidents' Day Feb 19  
 Spring Break Apr 1-5

**Summary of 1/2 Days**

Day Before Christmas Dec 22  
 Staff Development Day Mar 20  
 Last Day of School May 23

**Dismissal Time on 1/2 Days**

Secondary: 11:15 a.m.  
 Elementary: 12:00 Noon

	M	T	W	T	F
<b>August</b>		7	8	9	DDDD
<b>September</b>	LABOR DAY	4	5	6	7
<b>October</b>	2	3	4	5	6
<b>November</b>	13	14	15	16	17
<b>December</b>	4	5	6	7	8
<b>January</b>	1	2	3	4	5
<b>February</b>	5	6	7	8	9
<b>March</b>	4	5	6	7	8
<b>April</b>	15	16	17	18	19
<b>May</b>	13	14	15	16	17

	M	T	W	T	F
<b>October</b>					
<b>November</b>					
<b>December</b>					
<b>January</b>					
<b>February</b>					
<b>March</b>					
<b>April</b>					
<b>May</b>					

	M	T	W	T	F
<b>January</b>					
<b>February</b>					
<b>March</b>					
<b>April</b>					
<b>May</b>					

	M	T	W	T	F
<b>March</b>					
<b>April</b>					
<b>May</b>					

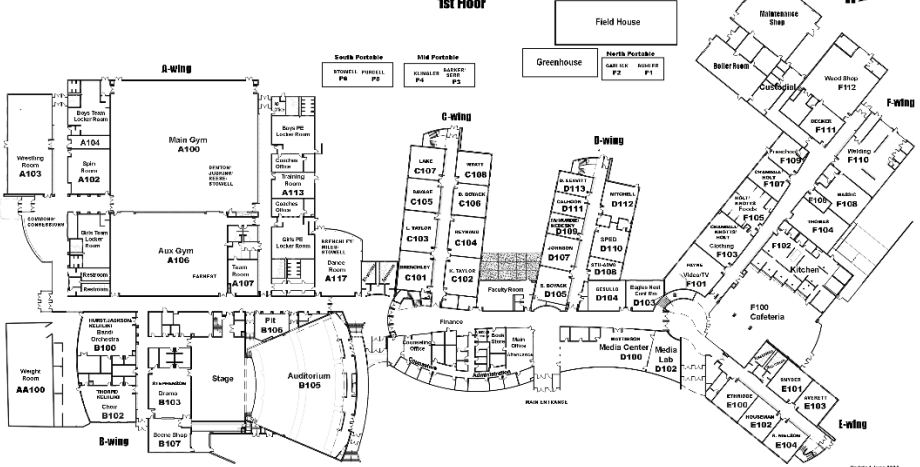
  

<b>1st Term -- 44 Days</b>	<b>2nd Term -- 43 Days</b>	<b>3rd Term -- 44 Days</b>	<b>4th Term -- 49 Days</b>
Aug 16 Oct 18	Oct 24 Dec 22	Jan 8 Mar 8	Mar 11 May 23
Aug 16 <b>1st Semester -- 87 Days</b> Dec 22	Jan 8 <b>2nd Semester -- 93 Days</b> May 23	<b>Full School Year -- 180 Days</b> May 23	

Board Approved 5/10/2023

# Maple Mountain High School Map

## 1st Floor



Updated July 2022

Revised June 2022



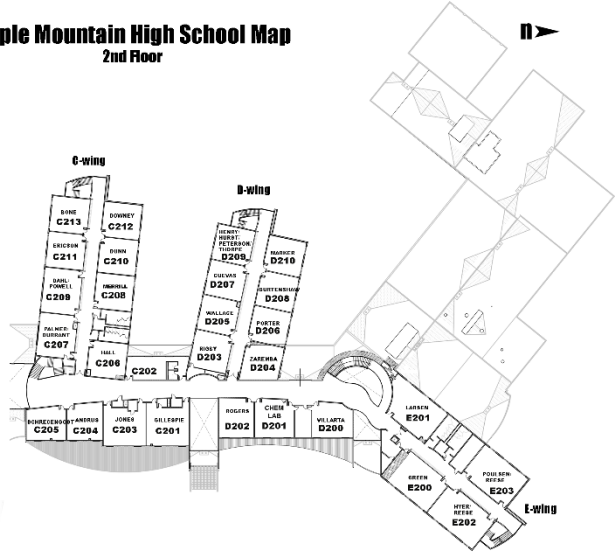
# Maple Mountain High School Map

## 2nd Floor



### Teacher Rooms

- Andrus, B - C204
- Averett, J - E103
- Barker, M - Port 3
- Bone, K - C213
- Boyack, D - C106
- Boyack, S - D105
- Bühler, M - Port 1
- Brenchley, M - A117/C101
- Burtenshaw, B - D208
- Calnoon, A - D111
- Crandall, K - F103/F107
- Cuevas, E - D207
- Dahl, C - C209
- Deckler, K - F111
- Denton, C - AA100/Gym
- Downey, D - C212
- Dunn, J - C210
- Durrant, M - C207
- Durrant, M - C207
- Earnest, A - Aux Gym
- Ertson, B - C2111
- Ethridge, L - E100
- Garlick, S - Port 2
- Geusato, C - D104
- Gillespie, J - C201
- Green, C - E200
- Hall, B - C206
- Holt, J - F103/105/107
- Houseman, M - E102
- Hurst, J - E100/D209
- Henry, G - D209
- Hyer, E - E202
- Jackson, M - B100
- Johnson, S - D107
- Jones, D - C203
- Judkins, J - AA100/Gym
- Keilani, A - B100B102
- Klingler, A - Port 4
- Knotts, J - F103/105
- Lake, J - C107
- Larsen, R - E201
- Leavitt, D - D113
- Marker, T - D210
- Massie, J - F106
- Mattinson, C - D100
- McMurdie, K - D109
- Merrill, B - C208
- Miles, E - A117
- Mitchell, K - D112
- Nedesky, C - D109
- Nelson, S - E104
- Palmer, M - C207
- Payne, J - F101
- Peterson, C - D209
- Porter, T - D206
- Poulson, T - E203
- Powell, K - C209
- Parcell, A - Port 5
- Reese, C - E202-S/Gym
- Reynaud, J - C104
- Righty, R - D203
- Rogers, B - D202
- Savage, K - C105
- Schreengost, K - C205
- Seri, E - Port 3
- Snyder, L - E101
- Stephenson, P - B103
- Stowell, M - A117/Port 6/Gym
- Taylor, K - C102
- Taylor, L - C103
- Thomas, G - F104
- Thorp, A - B102/D209
- Villarta, D - D200
- Wallace, C - D206
- Wyatt, D - C109
- Zwemba, L - D204



# Student Council

## Student Body Officers

President: Ethan Asay

V. P.: Sadie Clegg

Secretary: Tyler Phelps

Activities: Brigham Call

Publicity: Liberty Williams

Relations/Diversity:

Colby Strong

Spirit: Roman Moss

Service: Juliette Funk

Artist: Sam Northcutt

Cinematographer:

Megan Cazier

## Advisors

Mrs. Ethridge and Mrs. Gesullo

## Senior Class Officers

President: Kean Patching

Vice Pres: Emma Bailey

Class Relations: Whitney Henry

Class Spirit: Addy Marsh

## Junior Class Officers

President: Rowen McFerren

Vice Pres: Lucy Messenger

Class Relations: Levi Birch

Class Spirit: Tyler Nobuhara

## Sophomore Class Officers

President: Baylor Ward

Vice President: Emily Hobbs

Spirit: Parker Woodworth

Relations: Christopher Crow

# School Fight Song

Maple Mountain we're set to fly

Spread your wings and take to the sky

Golden Eagles strong and bold

Proud to wear Maroon & Gold

Maple Mountain fearless and true

We're going to shout it out for you

*G-O-L-D-E-N E-A-G-L-E-S*

Maple Mountain High

# Golden Eagle Code of Conduct

The Maple Mountain motto is “An Attitude of Excellence.” A good attitude should be at the heart of all our decisions. As Golden Eagles, we should each strive to reach our highest potential in and out of the classroom.

## **Academic Honesty**

Students at MMHS are expected to maintain the highest level of academic integrity, including but not limited to avoiding cheating and plagiarism.

Provided here are some examples of cheating and plagiarism:

- Using another writer’s work (in full or paraphrased) without giving them credit
- Downloaded facts, ideas, or other text from the Internet
- Putting your own name on another student’s work
- Allowing another student to use your work

Source: NYU College of Arts and Sciences

## Student Parking Permits

Students who park on the Maple Mountain High School campus are required to place in their vehicle a valid parking pass and park in assigned student parking areas. Parking tickets may be given for infringement of this policy.

Many of our staff (non-teachers) do not arrive at school until long after first period begins. Please do not park in what may look like an available *faculty* parking stall. Also, leave the visitor parking open for parents, district personnel and other *visitors*.

Fill out a parking permit application online on the MMHS website.

Pay \$10.00 in the Finance Office.

## PARKING

***\*\*School parking lots are for school events only. Loitering in school parking lots outside of school hours is prohibited. \*\****

# MMHS Attendance Policy

## [Secondary Attendance \(Policy JDH\) \(Spanish Version\)](#)

### **Philosophy and Guidelines**

Student attendance is our best predictor of student success at Maple Mountain High School. Because we want our students to be successful, students are expected to be in class on time every day.

We support state and district policies that require student attendance and expect students to be in class on time, prepared, and responsible for their behavior each day. We are also dedicated to maintaining a cooperative relationship with parents and students in order to support good school attendance.

### **Student Responsibilities**

In order for students to maximize their opportunities for academic achievement and success, and to stay in good standing with the school, students are expected to exhibit the following behaviors:

- Be to class on time and ready to learn every period.
- Check out through the attendance office should you need to leave school for any reason. You must also check back in at the attendance office if you return to school that day.
- Make up any unexcused absences or tardies accumulated before the end of the term in which they are incurred. (Please see the school website for approved detention makeup opportunities and procedures.)
- If you arrive tardy to class, check with the teacher to ensure you were marked tardy and not absent.

### **Parent Responsibilities**

In order to help their student succeed academically and remain in good standing with the school, we ask that parents:

- Excuse absences in a timely manner
  - Where possible, before the day of absence, if not...

- Within 5 days, but not beyond the end of a grading period.
- Parents who feel their situation warrants an exception should refer to the due process procedures.
- Excuse absences for an approved/acceptable reason (JDH 2.5):
  - Illness
  - Death in family/close friend
  - School activity
  - Medical or dental appointment
  - Family emergency
  - An absence excused through a health care plan or accommodation plan.
  - Family activity
    - If a student will miss school for extended day vacations, please fill out the “**vacation**” excuse form in the main office.
- Check Infinite Campus attendance regularly to track your student’s attendance, and contact teachers prior to an extended absence.
- Verify that your student has checked out with the attendance office before leaving school. (Calling before or sending a note with your student will simplify the checkout process).

### **Teacher Responsibilities**

In order to help students succeed academically, and to help parents maintain a clear picture of their son or daughter’s attendance patterns, teachers are expected to:

- Accurately mark roll each day.
- Update Infinite Campus within the first ten minutes of each class.

- Communicate attendance related expectations (i.e., attendance requirements, grade computations, makeup procedures and expectations, etc.) to students and parents.
- Communicate attendance concerns with parents.

### **Administrator Responsibilities**

School administrators will make earnest efforts to resolve attendance issues, helping parents and students maintain a clear understanding of school attendance.

- Notify parents and students of this policy.
- Ensure daily attendance notification.
- Ensure notice of truancy issues and work to intervene early and often when students exhibit truant behavior.

### **No Participation List**

In order to help motivate student attendance and provide an opportunity to recover lost seat-time, MMHS has developed a point-based attendance system (new, 2022-2023). For each unexcused absence or tardy, students will receive detention hours. When a student reaches 4 hours, they will be placed on attendance warning status. The student will then have one week to reduce his or her detention hours below attendance warning status (4 hours).

If the truant behavior continues and the student does not lower his or her detention hours below 4, the student will be placed on the **No Participation List**. This prohibits the student from participating in any extracurricular activities until detention hours are made up.

Extracurricular activities include:

- Athletics
- Club activities
- Arts performances
- School trips/tours
- Receiving a yearbook



- Attendance activities
- Graduation ceremony
- Other voluntary school activities.

In order to try out, apply for, or audition for extracurricular activities such as athletics, drill, cheer, student council, FFA leadership, fine arts, etc., students cannot have more than 4 hours of detention.

A student who exhibits a pattern of truant behavior and is unable or unwilling to remediate that behavior will be placed in the district truancy program described in JDH 8.1.5 – 8.2, which may include an alternative placement at the discretion of the school administration.

**Attendance Codes**

Tardy (student is 1-10 minutes late)

Late Tardy (student is 10-40 minutes late)

Unexcused Absence (student misses more than 40 minutes of class)

Sluff (verified by school personnel as not being in assigned area: class, assembly, library, etc., and may not be excused)

**Detention Make-up**

T – 15 minutes

L – 30 minutes

U – 60 minutes

S – 75 minutes

**Detention: Recovering Learning**

How to recover time:

Arrange time to work with your teacher before or after school.

Attend the detention lab in the library computer lab during lunch.

Students **must bring homework or a book to read. No music, cell phones, games, sleeping, or talking is/are permitted.** Violators will be asked to leave and will not be given credit for attending the make-up session regardless of the time of removal.

## Excusing Absences and Tardies

Parents may request to excuse absences and tardies within **five (5) days** by sending a note or an email; or by calling the attendance office at **801-794-6740** between 7:30 a.m. and 3:30 p.m.; or by calling the attendance office and leaving a message. An excused absence clears a student from truancy; however, it does not remove the absence from attendance records. When excusing an absence, please include the date, time of day, and a phone number where a parent can be reached. **Fraudulent excusing by students will result in school discipline.**

## Medical Emergency

If a student misses school because of a major medical emergency such as a surgery, being under immediate doctor's care etc., the parent may exercise the right to visit with an administrator in an effort to excuse the absence. In so doing, if the administrator agrees that such absences fit under a medical emergency, and the parent is in possession of a legitimate doctor's note (note must specify exact dates to be excused), these absences will not negatively affect a student's participation status. Students will, however, be responsible for making up missed work during the time of the absence.

## Attendance Appeals Process

Any appeals concerning attendance must be submitted to the administrator assigned to that student (by alphabet) no later than one week prior to the last day of a term. Appeals should come with appropriate documentation. Appeals are for full day absences. Single period absence appeals will not be accepted. Appeal forms can be picked up at the attendance office or found on-line at [mmhs.nebo.edu/attendance](http://mmhs.nebo.edu/attendance).

Student with last names beginning with **A-G**, please contact **Mr. Nelson**

Last names beginning with **H-N**, please contact **Mrs. Krieger-James**

Last names beginning with **O-Z**, please contact **Mr. Larsen**

## **Checking on Student Attendance**

Student attendance and grades can be checked at any time by logging into the Nebo School District Web Site at [www.nebo.edu](http://www.nebo.edu). Go to the PARENT drop down menu, then click on “Infinite Campus.”

Log in to your Infinite Campus account using your parent username and your password. (If you need help logging in, you may contact an administrator, counselor, or the attendance office at MMHS.)

After you log in, you will select your student (if you have more than one student in Nebo School District, you will need to select a specific student from a pull-down menu on the top-right hand of the Infinite Campus screen – all of the students attached to your Household will be listed in this menu). After you select your student, you will see the Grade and Attendance tab on the left of the screen. Click on these tabs for information.

## **Nebo School District Attendance**

Truancy - The following actions may be taken to help improve the attendance of students with five or more days of unexcused absences:

- Notice of Truancy (mail)
- Excessive Excused Absence Letter (mail)
- Student meeting with Assistant Principal
- Attendance Contract
- Parent meeting with Assistant Principal
- Truancy Prevention Class (\$30.00 Fee)
- Behavior Intervention Plan
- Nebo Truancy Court (\$50.00 Fee)
- Alternative Placement (Enrollment at Landmark High School)

# Nebo School District Policies

District policies referred to in this document are sometimes paraphrased. For a complete list of district policies, please refer to the policy links located in the school website under the Students menu.

For additional Nebo School District policies, please visit the [District's policy page](#).

## Safe School Environment

(Summary)

Nebo School District will not tolerate acts of violence, threatened acts of violence, use or possession of a weapon, hazing, assaulting, demeaning behavior, criminal conduct, or gang activity in or about the schools, school grounds, or school activities and events, including transportation.

### **Definitions**

- “Arson” means the willful and malicious burning of any part

of a building or its contents.

- “Burglary” means breaking, entering, or remaining in a structure without justification during the hours when premises are closed to the public.
- “Stealing/Larceny” means the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.
- “Battery/Fighting” means the unlawful and intentional touching or striking of a district employee, volunteer, or student with the intention of causing bodily harm to that individual. The encouragement of others to do so would also constitute battery.
- “Criminal Mischief” means vandalism, graffiti, or destruction of school property or the property of others.
- “Intimidation” means engaging in behavior that prevents or discourages another student from exercising his/her right to education through threats, coercion or force.
- “Verbal Abuse” means using harassing, vulgar, or derogatory remarks towards another district employee, volunteer, or student.

### **Violation of Student Safety**

A student may be suspended, expelled, or subject to other appropriate disciplinary action when the school administration has determined that he/she represents a threat to the health and/or safety of other students and/or employees by:

- Causing, attempting, or threatening to cause personal harm, damage to personal or school property, and/or disrupting school activities or transportation. Such actions include, but are not limited to, arson, burglary, stealing/larceny, battery/fighting, criminal mischief, intimidation, and verbal abuse.
- Gang signing, wearing of bandannas, headgear, chains, or any article of clothing or jewelry bearing any gang symbols, names, initials, insignia, tattoos, or anything else which

signals gang affiliation and/or is worn for the purpose of signifying gang membership.

- Involvement in illegal activities, disrupting normal school proceedings, or inciting other students to disrupt school proceedings.
- Inappropriate use of cell phones or other electronic devices during school. See Nebo School District Policy No. JDE, Electronic Devices.
- Unless under the direction of an administrator or teacher, using laser lights and laser pointers at school, at school functions or activities, or on any district vehicle being used to transport students.

### **Weapons Violation**

Any student who, in a school building, in a school vehicle, on district property, or in conjunction with any school activity: (a) possesses, controls, uses, or threatens use of a real weapon, explosive, noxious or flammable material; or (b) actually uses or threatens to use a facsimile or look-alike weapon with the intent to intimidate another person or to disrupt normal school activities; shall be suspended or expelled from all district schools, programs, and activities for a period of not less than one (1) year, subject to the following:

Within forty-five (45) days after the suspension or expulsion, the student shall appear before the Coordinator of Student Services or the Multi-disciplinary Team, accompanied by a parent or legal guardian.

The Coordinator of Student Services or the Multi-disciplinary Team shall determine: (a) what conditions must be met by the student and the student's parent/legal guardian for the student to return to school; (b) whether the student should be placed on probation in a regular or alternative school setting; (c) what conditions must be met by the student in order to ensure the safety of students and district employees at the school in which

the student is placed; and (d) if it would be in the best interest of both the district and the student to modify the expulsion term to less than one (1) year giving highest priority to providing a safe school environment for all students. (Utah Code Ann. §53A-11-904 & 907).

The Superintendent or the Superintendent's designee may modify the suspension or expulsion requirement for a student on a case-by-case basis.

## Student Dress and Appearance Standards

(Summary)

The Board of Education recognizes that students' dress and appearance can affect their education. Experience and research show that the learning atmosphere improves when students' appearance is not distracting. In addition, appropriate student appearance helps increase safety.

### **General Standards**

- Draws undue attention, distracts, disrupts, and/or interferes with the educational environment at school or at a school activity or event.
- Endangers the health, safety, or welfare of the student or others.
- May cause damage to school facilities or equipment.

### **Specific Standards**

- Clothing must be neat, clean, and in good repair.
- In general, clothing must cover from one armpit to the other down to mid-thigh on the front, sides, and back, with no viewable underwear, and must connect from front to back over the shoulders with at least a wide strap.
- Clothing (and other personal items) shall be free of writing, pictures, or any other insignias that are lewd, obscene,

vulgar, or profane; are violent or advocate hate; signify gang affiliation; promote or represent tobacco, alcohol, drugs, or illegal substances; promote or represent criminal or illegal activities; infringe upon the rights of others; or are sexually suggestive.

- Sunglasses are not to be worn in the school building during school hours, except as part of an approved school activity or for medical reasons.
- Appropriate footwear shall be worn at all times. Gang-related clothing is not allowed in schools or at school related activities. This includes, but is not limited to, tattoos, bandanas, chains, clothing, or jewelry associated with gangs.
- Jewelry, accessories, tattoos, hair, facial hair, etc. that draw undue attention, distract, disrupt, or otherwise interfere with the learning atmosphere at school, school activities, and school events, or that create a health, safety, or welfare issue are prohibited.

### **Dress Code Violation Consequences**

School administrators are responsible for implementing and enforcing this policy and should do so with a reasonable approach. Students and their parents are responsible for student adherence to these dress and appearance standards. Students not in compliance may be asked to change or cover the clothing or accessory that violates this policy. Repeated violations may result in a meeting with parents, school suspension, loss of extracurricular activities, alternate educational placement, and/or referral to law enforcement authorities.

## **Electronic Devices**

(Summary)

In an effort to reduce distractions and focus attention on learning, the following district policy will be enforced at Maple Mountain High School.



- Electronic devices may be used during a class period or school activity when specifically approved by the teacher or a school administrator [for] educationally appropriate objectives, or pursuant to an IEP or 504 accommodation.
- Individual schools have the discretion to further prohibit student use of electronic devices during class breaks, lunch periods, or other times during school.
- Schools also have the discretion to designate certain times and/or areas on the school campus for student use of electronic devices during school hours. It is understood that elementary schools, junior high schools, and high schools will adopt varying levels of use restrictions on electronic devices based upon the age and maturity of the students.
- The use of electronic devices may be prohibited by students during state and federally mandated tests and assessments, unless specifically allowed by law, an IEP, a Section 504 Accommodation Plan, a Health Care Plan, or testing/assessment directions.

### **Electronic Device Violation Consequences**

**First Violation:** Depending upon the nature and seriousness of the violation, a student may be asked to hand over the electronic device to the school administration, and then have a conference between the student and school principal or assistant principal at the end of the school day.

**Second Violation:** Depending upon the nature and seriousness of the violation, a student may be asked to hand over the electronic device to the school administration and then have a conference between the student and his/her parent/guardian and a school administrator. The electronic device may be kept in the possession of the school administration a parent/guardian personally comes to the school's main office to retrieve the electronic device.

**Third Violation:** Depending upon the nature and seriousness of the

violation, a student may be asked to hand over the electronic device to the school administration and then have a conference between the student and his/her parent/guardian and a school administrator. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device and is informed of this policy and what constitutes appropriate and inappropriate uses of electronic devices. A student may be suspended on the third violation.

Subsequent Violations: Students who are repeat offenders of this policy shall be subject to the imposition of any appropriate disciplinary action, which may include suspension and expulsion from school.

## Tobacco, Alcohol and Drugs (Summary)

Unless specifically authorized by Section 3.2 below, no student may use, possess, be under the influence of, sell, or distribute any of the following while on school or District property, in any vehicle dispatched by the District, or at any school or District-sponsored activity. These prohibitions apply whether or not the actions occur during regular school hours.

- Addictive Prescription Drugs.
- Alcohol, alcoholic beverages, or alcoholic products as defined in the Utah Alcoholic Beverage Control Act, Utah Code Ann., Section 32B-1-102.
- Illegal Drugs, which means drugs as defined in the Utah Controlled Substances Act, Utah Code Ann., Section 58-37-2, the use of which is prohibited by law.
- Imitation and Other Harmful Substances, including, but not limited to, imitation controlled substances as defined in the Utah Imitation Controlled Substances Act, Utah Code Ann., Section 58-37b-1 et seq.

- Non-Addictive Prescription Drugs, which means drugs for which a prescription is required but which have a lower potential for abuse and a limited likelihood of leading to psychological or physical dependence. Typically, those drugs listed in Schedules IV and V of the federal Controlled Substances Act fall under this category.
- Over-the-Counter Drugs, which are drugs that have a currently accepted medical use and for which a prescription is not needed.
- Paraphernalia, as defined in the Utah Drug Paraphernalia Act, Utah Code Ann., Section 58-37a-3.
- Tobacco, including, but not limited to, cigarettes, cigars, smokeless tobacco, electronic cigarette or cigar cartridges, Electronic Nicotine Delivery System (ENDS) devices, blunts, bidis, clove cigarettes, dissolvable tobacco, hookah and hookah products, products containing nicotine vapor/oil, or other tobacco/nicotine products in any form, including as these terms may be used by Utah Code Ann., Section 76-10-101.

### **Notice of Nondiscrimination**

It is the policy of Nebo School District not to discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity, religion, disability, age, or any other legally protected classification in its educational programs, activities, admissions, access, treatment, or employment practices. Nebo School District provides equal access to the Boy Scouts and other designated youth groups.

Questions, concerns, complaints, and requests regarding this nondiscrimination policy should be directed to the following Individuals:

Risk Manager: Physical barriers to building access and physical barriers to educational programs, activities, events, and services. *[Americans with Disabilities Act (ADA)]*

Director of Human Resources: Employment issues regarding

discrimination and harassment, and employment accommodation requests due to physical or mental impairments. [*Title VII of the Civil Rights Act; Americans with Disabilities Act (ADA); Title IX of the Education Amendments of 1972*]

Coordinator of Student Services: Student issues regarding discrimination and harassment in educational programs, activities, events, and services. [*Titles IV and VI of the Civil Rights Act of 1964; Title IX of the Education Amendments*]

Section 504 Coordinator: Student issues regarding discrimination, harassment, and accommodations for students with disabilities [*Section 504 of the Rehabilitation Act of 1973*].

The Risk Management, Human Resources, Section 504 Coordinator, and Coordinator of Student Services are located at Nebo School District Offices, 350 South Main, Spanish Fork, UT 84660; Telephone No. 801-354-7400.

Additionally, concerns may be directed to the U.S. Department of Education, Office for Civil Rights, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582; Telephone No. 303-844-5695; Fax No. 303-844-4303; TDD No. 877-521-2172.

### **Notificación de no discriminación**

Es una política del Distrito Escolar de Nebo, no discriminar por motivos de raza, color, nacionalidad de origen, sexo, orientación sexual, identidad de género, religión, discapacidad, edad o cualquier otra clasificación legalmente protegida en sus programas educativos, actividades, admisiones, accesos, tratamiento o prácticas de empleo. El Distrito Escolar de Nebo, brinda acceso equitativo a los Boy Scouts y otros grupos juveniles designados.

Las preguntas, inquietudes, quejas y solicitudes relacionadas con esta política de no discriminación deben ser dirigidas a las siguientes personas:

Gestor de Riesgos (Risk Manager): Barreras físicas para accesos a instalaciones y barreras físicas a programas educativos, actividades, eventos y servicios. [*Americans with Disabilities Act (ADA)* (Ley para Estadounidenses con Discapacidades)]

Director de Recursos Humanos (Director of Human Resources): Problemas de empleo sobre discriminación y acoso, y solicitudes de adaptación debido a impedimentos físicos o mentales. [*Title VII of the Civil Rights Act* (Título VII de la Ley de Derechos Civiles); *Americans with Disabilities Act (ADA)* (Ley para Estadounidenses con Discapacidades); *Title IX of the Education Amendments of 1972* (Título IX de las Enmiendas de Educación de 1972)]

Coordinador de Servicios Estudiantiles (Coordinator of Student Services): Problemas de estudiantes sobre discriminación y acoso en programas educacionales, actividades, eventos y servicios. [*Titles IV and VI of the Civil Rights Act of 1964* (Título IV y VI de la Ley de Derechos Civiles de 1964); *Title IX of the Education Amendments* (Título IX de las Enmiendas de Educación)]

Coordinador de Sección 504 (Section 504 Coordinator): Problemas de estudiantes sobre discriminación, acoso y adaptaciones para estudiantes con discapacidades. [*Section 504 of the Rehabilitation Act of 1973* (Sección 504 de la Ley de Rehabilitación de 1973)].

El Gestor de Riesgo, Director de Recursos Humanos, Coordinador de la Sección 504 y Coordinador de Servicios Estudiantiles, están ubicados en las oficinas administrativas del Distrito Escolar de Nebo en 350 South Main, Spanish Fork, UT 84660; Teléfono: No. 801-354-7400.

Adicionalmente, las inquietudes pueden ser dirigidas al Departamento de Educación de los Estados Unidos, Oficina de Derechos Civiles, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582; Teléfono No. 303-844-5695; Fax No. 303-844-4303; TDD No. 877-521-2172

# Safe UT App

## Chat - CrisisLine

Opens 2 - way messaging with a SafeUT CrisisLine counselor.

## Call - CrisisLine

Tap this to speak to a SafeUT CrisisLine counselor. The CrisisLine number will appear and you can call immediately.



## Submit a Tip

Submit confidential tips to school administrators on bullying, threats, or violence.

Online Information:

<https://healthcare.utah.edu/uni/programs/safe-ut-smartphone-app/faqs.php>